

Conftele 2009, 4 – 5 May, Europarque

Sta. Maria da Feira - Portugal

## **Instructions for Poster Presenters**

Dear Colleague,

Thanks for having submitted a paper to Conftele'2009. This conference constitutes an international forum for the exchange of information among universities, research units, service providers, operators and manufacturers, on recent technical issues in telecommunications.

Poster sessions provide opportunities for individual contact and extended dialogues between presenter and audience (a very effective medium for personally addressing the specific needs of audience in a one-to-one discussion).

We would like to call your attention to the following:

- Poster sessions will be held in the main entrance hall of the Congress Center at Europarque, a space that leads to all the rooms where oral presentations will take place.
- Posters should be in place 15m before the first poster session (1400h on May 4) and remain until the beginning of the last panel session (1700h on May 5)
- Each poster board is marked with the assigned poster reference number. Authors are required to use only the boards corresponding to their posters.
- Technical staff will be available in the room to ensure that facilities are functioning properly, and to give you any assistance you may require during the session.
- Authors are required to stand by their posters during the whole posters session
- Maximum overall dimensions for the poster are 90 cm × 110 cm (width ´ height).
- Use an appropriate font size allowing posters to be readable by attendees 1.5 m away. The poster message should be clear and understandable without oral explanation. A recommended format is given below.

Thank you again. If you need any more information, please do not hesitate to ask us.

Sincerely,

The Organizing Committee.

